**To be fully compliant, please follow the format and order specified below to ensure that all of the required information is contained within the appropriate sections of the application.**

**NOMINEE INFORMATION**

**PROVIDE Biography and achievements of FELLOWS Nominee (One Page, SINGLE SPACED, 12 POINT FONT).**

**The following distinguishing and relevant nominee attributes are suggested for committee consideration:**

* National and/or international awards, decorations, honor, etc.
* Description of how, when, and where the nominee made his or her personal significant contributions.
* Description of how the nominee’s contribution(s) are being used today or impact our tradecraft today.
* What distinguishes the nominee from others in the same field?
* Additional facts regarding the nominee (e.g., colleague/peer letters of support for nominee)

**Additional Information REQUIRED for I/ITSEC Fellow Nomination Package (No Page Limit)**

1. Please provide details on what contributions the nominee made to the Modeling, Simulation, and Training (MS&T) community, with an emphasis on how this individual was a significant influence in shaping the current state of technology and practice. Letters of endorsement from Government or Industry representatives that verify the contributions are highly beneficial and strongly encouraged but should be included as attachments to the nomination.
2. Provide specific details that clearly demonstrate the nominee personally made the contributions described in #1, and provide details to include circumstances, time, duration, location, etc.
3. Please describe in detail how the nominee clearly distinguishes themselves from others in their discipline because of their contribution to the MS&T community.
4. Please describe in detail how the nominee’s contribution is still applicable or foundational to MS&T, or how their contribution paved the pathway for the current MS&T technology and/or practice. Please note the application must clearly demonstrate that the nominee’s contribution forms the foundation for frameworks, architectures, practices, standards, etc., still in use today, or how the contribution enabled the current state-of-the-art. If the contribution is not to MS&T technology, the application must clearly state how the nominee’s contributions are beneficial to the industry or MS&T community today.
5. Please describe the nominee’s contributions and accomplishments in MS&T in the following areas:
* Patents related to MS&T technologies
* public service to the MS&T community
* National and/or international awards, decorations, honors, etc.
* Participation in the development of MS&T standards
* Participation in MS&T organizations

Please consider including these awards or honors as attachments or enclosures to the nomination package to help the Committee assess the accomplishments.

**Fellows Evaluation Criteria**

Please do not assume that any of the evaluators know anything about the nominee. The I/ITSEC Fellows Committee and the NTSA Leadership will assess each nomination purely on the merits of the information contained ***within*** the package, so please ensure that you’ve addressed the required information adequately to ensure the Committee can apply the following criteria:

1. The Fellows Committee will determine if the application clearly states the contributions made by the nominee to the MS&T community, with an emphasis on how this individual was a significant influence in shaping the current state of technology and practice.
2. The Fellows Committee will determine if the application clearly demonstrates that the nominee personally made the contribution and provide details to include circumstances, time, duration, location, etc.

1. The Fellows Committee will determine if the application clearly distinguishes the nominee from others in their discipline because of their contribution to the MS&T community.
2. The Fellows Committee will determine if the application clearly demonstrates if the nominee’s contribution is still applicable or foundational to MS&T, or how their contribution paved the pathway for the current MS&T technology and/or practice.
3. The application should clearly demonstrate that the nominee’s contribution forms the foundation for frameworks, architectures, practices, standards, etc., still in use today, or how the contribution enabled the current state-of-the-art.
4. If the contribution is not to MS&T technology, the application should clearly state how those contributions are beneficial to the industry or MS&T community today.
5. Did the nomination include information about contributions and accomplishments in MS&T, for example:

 a. Did the nominee file any patents?

 b. Did the nominee provide public service to the MS&T community?

 c. Did the nominee receive National and/or international awards, decorations, honors, etc.?