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CONFERENCE LOGISTICS

ATTENDEE LUNCHEON

Lunch will be served Tuesday, 3 December – Thursday, 5 December at 1200-1330. You must enter and exit luncheon through the Exhibit Hall. Full Conference registrants will receive lunch tickets with their registration materials. Exhibitors and Visitors may purchase a ticket for \$45 at the main Registration Station. Lunch tickets are dated; you must present the current day's lunch ticket for entry.

CONNECTIONS LOUNGE & GRILL

Stop by and relax in the Connections Lounge & Grill for a bite to eat or a refreshing drink, and then connect to your email or review the I/ITSEC program online to plan your next move at the conference. The Connections Lounge & Grill will be located in Booth 100, South Exhibit Hall A.

SHOW MANAGEMENT OFFICE

220AB • The Show Management Office will be staffed during show hours for all questions regarding booth space, rules, regulations, exhibitor locators, security, and late/early passes. Registration will not be made available at the Show Management Office.

ABOUT REGISTRATION

In addition to access to Tutorials, Papers, Special Events, and Professional Development Workshops, registration fees cover Continuing Education Units (CEUs), lunches (T-W-Th), coffee breaks (T-W PM, W-Th AM), continental breakfasts (W-Th), and the Thursday banquet. A meeting bag with conference materials is included.

I/ITSEC REGISTRATION SERVICES FOR 2024

We strive to minimize the time spent in line so you can move on to the conference events or the exhibit floor. Our goal is to make your I/ITSEC experience a pleasant one even before you enter the Orange County Convention Center (OCCC). Avoid that line and move on to what you came to I/ITSEC to do!

Traditional Registration Stations. Located in South Lobby/220DEF of the South Concourse Registration area, traditional walk-up registration will be available for Full Service Registration, on-site payments, changes/edits to name badges, multiple badge pick-ups, or just because you prefer dealing one-to-one with a real person.

Alternate Registration Stations within the Orange County Convention Center. Limited stations at the Main Registration Station will be open Friday and Saturday to handle early registration, especially exhibitors. There will be signage noting QR codes for those who need to register on-site using personal cell phones or laptops. Attendees are encouraged to pre-register and utilize the Self Badging stations once on-site.

Self-badging printing stations are only available for those who pre-registered and received a confirmation QR code. To complete your registration at this station, you must be paid in full with no outstanding balance or questions remaining about your registration.

Speakers (including Paper Presenters) will have special registration stations. More details will be provided to speakers/presenters, but be sure to watch for signage pointing to these areas.

Registration outside of the Orange County Convention Center. I/ITSEC full-service satellite registration will be located at the Main Lobby of the Hyatt Regency, adjacent to hotel check in, from Sunday noon through Tuesday. These stations will be staffed to assist you whether you need to start your registration from scratch or just need to pick up your nametags.

To get from your hotel to the South Concourse of the OCCC, you have several choices of transportation.

- I/ITSEC Shuttle Bus located on <https://www.iitsec.org/attend/planning-your-stay/transportation>
- Reasonable public transportation is available on the I-Ride trolley bus along International Drive. Check <http://www.iritetrolley.com> or your hotel for schedules.
- Your own or a rented vehicle. If the South parking lot is full, overflow parking will be available adjacent to the Hilton hotel. Shuttles will run from the lot to all OCCC Concourses. See detailed parking information (to the right).
- Most of the hotels are within walking distance (wear comfortable shoes).

CONVENTION CENTER PARKING EXHIBITOR PARKING

\$20 per Day – For regular vehicles with reentry privileges each day. Exhibitor must show badge and receipt for repeat entries. Plus tax

\$40 per Day – For oversized vehicles with re-entry privileges each day. Exhibitor must show badge and receipt for repeat entries. Plus tax

ATTENDEE PARKING

\$20 per Entry – For regular vehicles per entry. Plus tax

\$30 per Entry – For oversized vehicles per entry. Plus tax

ACCEPTED PAYMENT METHODS

Cash, Traveler's Checks, American Express, MasterCard & Visa

ATTENDANCE WAIVER – Participation at I/ITSEC 2024 includes possible exposure to and illness from infectious diseases, including but not limited to COVID-19. While particular rules and personal discipline may reduce this risk, the risk of serious illness and death does exist. As an attendee at I/ITSEC, you freely assume all such risks related to illness and infectious diseases, such as COVID-19, even if arising from the negligence or fault of the Released Parties. By attending I/ITSEC, you hereby knowingly assume the risk of injury, harm, and all loss associated your attendance.

For complete information about I/ITSEC attendance policies, please review <https://www.iitsec.org/attend/meeting-safety-responsibility>



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TEXT "HI" TO 866.653.1575
OR
SCAN THE QR CODE! →



LODGING



CONNECTED TO CONVENTION CENTER – NORTH/SOUTH CONCOURSE

① Hyatt Regency Orlando* (HQ) \$299

INTERNATIONAL DR – WALK TO OCC SOUTH CONCOURSE

② Rosen Centre Hotel \$245

③ Rosen Plaza Hotel \$232

CONNECTED TO CONVENTION CENTER – NORTH/SOUTH CONCOURSE

④ Hilton Orlando \$281

SEAWORLD/INTERNATIONAL DRIVE SOUTH AREA

⑤ DoubleTree by Hilton Orlando at SeaWorld \$145

⑥ Fairfield Inn & Suites Orlando at SeaWorld \$140
Government Per Diem Only

⑦ Tru by Hilton Orlando Convention Center \$164

INTERNATIONAL DRIVE & CONVENTION CENTER AREA

⑧ Castle Hotel, Autograph Collection \$176

⑨ Embassy Suites by Hilton Orlando – International Drive Convention Center \$180

⑩ Embassy Suites by Hilton Orlando – International Drive/ICON Park \$180

⑪ Fairfield Inn & Suites Orlando International Drive/Convention Center \$140
Government Per Diem Only

⑫ Hampton Inn Orlando – International Drive/Convention Center \$167

⑬ Homewood Suites by Hilton Orlando – International Drive/Convention Center \$172

⑭ Hyatt Place Orlando I-Drive/Convention Center \$159

⑮ Residence Inn by Marriott Orlando Convention Center/International Drive Area \$172

⑯ Rosen Inn at Pointe Orlando \$92

⑰ Sonesta ES Suites Orlando – International Drive \$154

⑱ SpringHill Suites by Marriott Orlando Convention Center/International Drive Area \$168

Visit the OnPeak housing desk inside the NTSA Show Office (S220AB) for assistance onsite at I/ITSEC.
You may also call our central agents Monday – Friday at **855-992-3353**.



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PUBLICATIONS & MEDIA

THE NATIONAL TRAINING AND SIMULATION ASSOCIATION'S ANNUAL SIMULATION & TRAINING TRENDS AND TECHNOLOGY REVIEW – I/ITSEC EXHIBITOR DIRECTORY

This publication will be available to all the attendees, exhibitors, and exhibit visitors at I/ITSEC. It will be placed in the attendees' conference bags and available at registration, and other locations at the convention center.

THE I/ITSEC SHOW DAILY

The I/ITSEC Show Daily informs the simulation & training community on breaking events & happenings on-site at I/ITSEC. It is printed overnight and distributed daily at the conference center, choice hotels, and uploaded to the I/ITSEC website. The daily has evolved into a vital part of I/ITSEC; a "must read" while attending the conference. Stop by the Media Room, 210E, for more information.



ENGAGE I/ITSEC ON SOCIAL MEDIA



Facebook.com/IITSEC/



Linkedin.com/company/iitsec



@iitsec



<https://www.youtube.com/user/NTSAToday>



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I/ITSEC PROCEEDINGS

The I/ITSEC Knowledge Repository provides a valuable link to the I/ITSEC training, simulation and education community. Access the online papers repository available at www.iitsec.org/attend post-conference.

STAY IN TOUCH

Complimentary WiFi at OCCC

Complimentary WiFi is available in the lobby and I/ITSEC session rooms (look for signage). WiFi signal strength is not guaranteed, if you need access outside of the complimentary stations, all of OCCC is now WiFi enabled for a modest user fee.

I/ITSEC is the premier annual event of its kind, attendance by the mainstream and specialist trade press is heavy, resulting in coverage that reaches your key marketing targets. Our media staff stands ready to assist you in achieving maximum exposure during your time at I/ITSEC. Corporate representatives are invited to bring their marketing materials to the Media Room for distribution as early as possible after the opening of registration.

- Visit Show Daily staff onsite in room 210E.
- Dino Pignotti, Show Daily Editor, pignotti.dino@gmail.com
- Check out more details on the I/ITSEC News page of <http://www.iitsec.org>.

The I/ITSEC Media Room is 210E, phone (407) 685-4013.

WANT TO ADVERTISE IN FUTURE PUBLICATIONS?

Contact **Kathleen Kenney** (703) 247-2576 • kkenney@NDIA.org
or **Taylor Everts** (703) 247-2568 • teverts@NDIA.org • Booth 2181



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SAFETY & SECURITY

FOR LIFE-THREATENING EMERGENCIES: DIAL 911
SECURITY HOTLINE DURING I/ITSEC: (407) 685-6111
ONSITE SECURITY OFFICE: 220G

SECURITY TRAINING BEFORE THE CONFERENCE

Technology collection directives contain mandates requiring exhibitors and presenters to receive a counterintelligence (CI) briefing from their CI support staff prior to I/ITSEC. Contractors with classified contracts may contact their Defense Security Service Special Agents. To avoid security breaches, I/ITSEC presenters and exhibitors should ensure that the required briefing has been received. A list of CI support agencies follows. Please contact your security officer/manager and ensure that an appropriate briefing for yourself and your colleagues is arranged. Providers of the briefings are:

ARMY	902 Military Intelligence
NAVY, USMC, COAST GUARD	Naval Criminal Investigative Service
AIR FORCE	Air Force Office of Special Investigation
CONTRACTORS	Defense Counterintelligence and Security Agency (formerly Defense Security Service)

PERSONAL SECURITY

The most important thing to protect, of course, is yourself. Pay attention to your surroundings. Report suspicious behavior or security breaches to a security person or NTSA staff. Familiarize yourself with emergency procedures and exits at your hotel and the Convention Center. Please note that security surveillance cameras are in place throughout the conference and exhibit areas.



EMERGENCY MEDICAL SERVICES

EMT and/or paramedics will be on-site during I/ITSEC (including hall build-up and teardown). During I/ITSEC 2024, they will be located opposite the Destination Lounge, near the escalators in Med Room 4. Dial 911 for life threatening emergencies. For non-emergencies within the center, dial 5-9809 or on your cell dial (407) 685-7041, or alert any security or I/ITSEC staff member with a radio.



BAGS AND BRIEFCASES

Bags and briefcases may be carried in by those wearing **Conference Attendee** or **Exhibitor** badges. **Exhibit Visitors** (those who are only visiting the exhibits) **WILL NOT** be allowed to carry in bags or briefcases. A check room will be available in the main registration area. A small purse or fanny pack is allowed, but is subject to search. Additional security restrictions may be posted on <http://www.iitsec.org> and on signage at the conference. Conference Management reserves the right to adjust security levels as deemed necessary during the conference.



PRESENTATIONS

Recording devices will not be permitted in the presentation rooms, unless authorized by the conference management. Presenters and Exhibitors should review their company's policy documents and those of the government agencies with whom you contract regarding open distribution, limited distribution, restricted distribution, and sharing limitations.



CAMERAS

Exhibitors have the right to limit photographs and videos of their displays. Please respect this right by asking before photographing or videotaping. Participants found taking photos or videos without the consent of the presenters or exhibitors will be dealt with according to security procedures, to possibly include confiscation of materials and removal from the premises.