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CONFERENCE LOGISTICS

ATTENDEE LUNCHEON

Lunch will be served Tuesday, 29 November – Thursday, 1 December at 1200. You must enter and exit luncheon through the Exhibit Hall. Full Conference registrants will receive lunch tickets with their registration materials. Exhibitors and Visitors may purchase a ticket for \$45 at the main Registration Station. Lunch tickets are dated; you must present the current day's lunch ticket for entry.

CONNECTIONS LOUNGE & GRILL

Stop by and relax in the Connections Lounge & Grill for a bite to eat or a refreshing drink, and then connect to your email or review the I/ITSEC program online to plan your next move at the conference. The Connections Lounge & Grill will be located in Booth 100, West Exhibit Hall.

SHOW MANAGEMENT OFFICE

206AB • The Show Management Office will be staffed during show hours for all questions regarding booth space, rules, regulations, exhibitor locators, security, and late/early passes. Registration will not be made available at the Show Management Office.

ABOUT REGISTRATION

In addition to access to Tutorials, Papers, Special Events, and Professional Development Workshops, registration fees cover Continuing Education Units (CEUs), lunches (T-W-Th), coffee breaks (T-W PM, W-Th AM), continental breakfasts (W-Th), and the Thursday banquet. A meeting bag with conference materials is included.

I/ITSEC REGISTRATION SERVICES FOR 2022

We strive to minimize the time spent in line so you can move on to the conference events or the exhibit floor. Our goal is to make your I/ITSEC experience a pleasant one even before you enter the Orange County Convention Center (OCCC). Avoid that line and move on to what you came to I/ITSEC to do!

Traditional Registration Stations. Located in West Lobby A of the West Concourse Registration area, traditional walk-up registration will be available for Full Service Registration, on-site payments, changes/edits to name badges, multiple badge pick-ups, or just because you prefer dealing one-to-one with a real person.

Alternate Registration Stations within the Orange County Convention Center. Limited stations at the Main Registration Station will be open Friday and Saturday to handle early registration, especially exhibitors. Conference Attendees are encouraged to wait until Sunday afternoon or use the Self Badging/Self Registration kiosks.

Self-badging printing stations are only available for those who pre-registered and received a confirmation number. To complete your registration at this station, you must be paid in full with no outstanding balance or questions remaining about your registration.

VIPs, Speakers (including Paper Presenters), Media, and International registrants will have special registration stations. More details will be provided to each group, but be sure and watch for signage pointing to these areas.

Registration outside of the Orange County Convention Center. I/ITSEC full-service satellite registration will be located at the Main Lobby of the Hyatt Regency and the Rosen Centre, adjacent to hotel check in, from Sunday noon through Tuesday. These stations will be staffed to assist you whether you need to start your registration from scratch or just need to pick up your nametags.

To get from your hotel to the West Concourse of the OCCC, you have several choices of transportation.

- I/ITSEC Shuttle Bus located on <https://www.iitsec.org/attend/planning-your-stay/transportation>
- Reasonable public transportation is available on the I-Ride trolley bus along International Drive. Check <http://www.iridetrolley.com> or your hotel for schedules.
- Your own or a rented vehicle. See detailed parking information (to the right).
- Most of the hotels are within walking distance (wear comfortable shoes).

ATTENDANCE WAIVER – Participation at I/ITSEC 2022 includes possible exposure to and illness from infectious diseases, including but not limited to COVID-19. While particular rules and personal discipline may reduce this risk, the risk of serious illness and death does exist. As an attendee at I/ITSEC, you freely assume all such risks related to illness and infectious diseases, such as COVID-19, even if arising from the negligence or fault of the Released Parties. By attending I/ITSEC, you hereby knowingly assume the risk of injury, harm, and all loss associated your attendance. Review full waiver at <https://www.iitsec.org/attend/covid-19-safety-attendance-information>.

ATTENDANCE POLICIES

NTSA will no longer require proof of vaccination status or negative test result in order to attend a NTSA in-person meeting, conference, or event. Mask-wearing at NTSA meetings and events will be optional. NTSA expects attendees to take responsibility themselves for following guidance from the Centers for Disease Control (CDC) on measures to reduce infection from COVID-19 and to protect against severe complications. NTSA urges all members to follow the CDC's recommendation that everyone over age 12 receive the updated bivalent vaccine as soon as they are eligible to do so (e.g., 2 months past their last shot). For more information, please review the guidelines at <https://www.cdc.gov/coronavirus/2019-ncov/vaccines/stay-up-to-date.html>. Attendees who are not feeling well are asked to take an at-home COVID-19 rapid antigen test before traveling to a NTSA meeting and should not attend if they test positive or have symptoms of COVID-19. NTSA will not be requiring proof of these measures, however, but calls on the community to act responsibly and with consideration for the health and safety of others.

NTSA reserves the right to adjust these guidelines, as necessary.

Please check before traveling (internationally) to the USA for any travel restrictions related to vaccine types. Requirements for Proof of COVID-19 Vaccination for Air Passengers: <https://www.cdc.gov/coronavirus/2019-ncov/travelers/proof-of-vaccination.html>

For complete information about I/ITSEC attendance policies, please review <https://www.iitsec.org/attend/covid-19-safety-attendance-information>

CONVENTION CENTER PARKING EXHIBITOR PARKING

\$20 per Day – For regular vehicles with re-entry privileges each day. Exhibitor must show badge and receipt for repeat entries.

\$30 per Day – For oversized vehicles with re-entry privileges each day. Exhibitor must show badge and receipt for repeat entries.

ATTENDEE PARKING

\$20 per Entry – For regular vehicles per entry.

\$30 per Entry – For oversized vehicles per entry.

AFTER 5PM

\$10 per Entry – For regular vehicles. Same stipulations as above.

\$15 per Entry – For oversized vehicles. Same stipulations as above.

ACCEPTED PAYMENT METHODS

Cash, Traveler's Checks, American Express, MasterCard & Visa



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LODGING



CONNECTED TO CONVENTION CENTER – WEST CONCOURSE

- ① **Hyatt Regency Orlando* (HQ)**
9801 International Drive • Industry: \$266
- ② **Rosen Centre Hotel**
9840 International Drive • Industry: \$231
- ③ **Rosen Plaza**
9700 International Drive • Industry: \$219

CONNECTED TO CONVENTION CENTER – NORTH/SOUTH CONCOURSE

- ④ **Hilton Orlando**
6001 Destination Parkway • Industry: \$268

SEAWORLD/INTERNATIONAL DRIVE SOUTH AREA

- ⑤ **DoubleTree by Hilton Orlando at SeaWorld**
10100 International Drive • Industry: \$119
- ⑥ **Fairfield Inn & Suites by Marriott Orlando at SeaWorld**
10815 International Drive • Government Per Diem Only

INTERNATIONAL DRIVE & CONVENTION CENTER AREA

- ⑦ **Castle Hotel, Autograph Collection**
8629 International Drive • Industry: \$163
- ⑧ **Fairfield Inn & Suites Orlando Int'l Drive Convention Center**
8214 Universal Blvd • Government Per Diem Only
- ⑨ **Embassy Suites by Hilton Orlando International Dr Conv Ctr**
8978 International Drive • Industry: \$154
- ⑩ **Hampton Inn - Convention Center**
8900 Universal Boulevard • Industry: \$154
- ⑪ **Homewood Suites by Hilton International Drive**
8745 International Drive • Industry: \$164
- ⑫ **Hyatt Place Orlando/Convention Center**
8741 International Dr • Industry: \$151
- ⑬ **Residence Inn Orlando Convention Center**
8800 Universal Blvd • Industry: \$159
- ⑭ **Rosen Inn at Pointe Orlando**
9000 International Dr • Industry: \$89
- ⑮ **Springhill Suites Orlando Convention Center**
8840 Universal Blvd • Industry: \$157
- ⑯ **Tru By Hilton Orlando Convention Center Area**
6461 Westwood Boulevard • Industry: \$149

2022 per diem rate is \$129, rates are subject to change.

Visit the OnPeak housing desk inside the NTSA Show Office (W206AB) for assistance onsite at I/ITSEC.
You may also call our central agents Monday – Friday at 855-992-3353.



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PUBLICATIONS & MEDIA

THE NATIONAL TRAINING AND SIMULATION ASSOCIATION'S ANNUAL SIMULATION & TRAINING TRENDS AND TECHNOLOGY REVIEW – I/ITSEC EXHIBITOR DIRECTORY

This publication will be available to all the attendees, exhibitors, and exhibit visitors at I/ITSEC. It will be placed in the attendees' conference bags and available at registration, and other locations at the convention center.

THE I/ITSEC SHOW DAILY

The I/ITSEC Show Daily informs the simulation & training community on breaking events & happenings on-site at I/ITSEC. It is printed overnight and distributed daily at the conference center, choice hotels, and uploaded to the I/ITSEC website. The daily has evolved into a vital part of I/ITSEC; a "must read" while attending the conference. Stop in to Media Room, W207A, for more information.



ENGAGE I/ITSEC ON SOCIAL MEDIA



Facebook.com/IITSEC/



Linkedin.com/company/iitsec



@iitsec



https://www.youtube.com/user/NTSAToday



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I/ITSEC PROCEEDINGS

The I/ITSEC Knowledge Repository provides a valuable link to the I/ITSEC training, simulation and education community. Access the online papers repository available at www.iitsec.org/attend post-conference.

STAY IN TOUCH

Free Wireless hot spots. E-mail/ Internet Kiosks.

Complimentary WiFi is available in the lobby and I/ITSEC session rooms (look for signage). WiFi signal strength is not guaranteed, if you need access outside of the complimentary stations, all of OCCC is now WiFi enabled for a modest user fee.

I/ITSEC is the premier annual event of its kind, attendance by the mainstream and specialist trade press is heavy, resulting in coverage that reaches your key marketing targets. Our media staff stands ready to assist you in achieving maximum exposure during your time at I/ITSEC. Corporate representatives are invited to bring their marketing materials to the Media Room for distribution as early as possible after the opening of registration. Additional exhibitor presentations will be made available inside the exhibit hall at the Innovation Showcase, Booth 2588.

- Visit Show Daily staff onsite in room W207A.
- Dino Pignotti, Show Daily Editor, pignotti.dino@gmail.com
- Check out more details on the I/ITSEC News page of <http://www.iitsec.org>.

The I/ITSEC Media Room is W207A, phone (407) 685-4013.

WANT TO ADVERTISE IN FUTURE PUBLICATIONS?

Contact **Kathleen Kenney** (703) 247-2576 • kkenney@NDIA.org
or **Alex Mitchell** (703) 247-2568 • amitchell@NDIA.org • Booth 2580



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SAFETY & SECURITY

FOR LIFE-THREATENING EMERGENCIES: DIAL 911
SECURITY HOTLINE DURING I/ITSEC: (407) 685-6111

SECURITY TRAINING BEFORE THE CONFERENCE

Technology collection directives contain mandates requiring exhibitors and presenters to receive a counterintelligence (CI) briefing from their CI support staff prior to I/ITSEC. Contractors with classified contracts may contact their Defense Security Service Special Agents. To avoid security breaches, I/ITSEC presenters and exhibitors should ensure that the required briefing has been received. A list of CI support agencies follows. Please contact your security officer/manager and ensure that an appropriate briefing for yourself and your colleagues is arranged. Providers of the briefings are:

Army	902 Military Intelligence
Navy, USMC, Coast Guard	Naval Criminal Investigative Service
Air Force	Air Force Office of Special Investigation
Contractors	Defense Counterintelligence and Security Agency (formerly Defense Security Service)

PERSONAL SECURITY

The most important thing to protect, of course, is yourself. Pay attention to your surroundings. Report suspicious behavior or security breaches to a security person or NTSA staff. Familiarize yourself with emergency procedures and exits at your hotel and the Convention Center. Please note that security surveillance cameras are in place throughout the conference and exhibit areas.



EMERGENCY MEDICAL SERVICES

EMT and/or paramedics will be on-site during I/ITSEC (including hall build-up and teardown). During I/ITSEC 2022 they will be located near registration, in Med Room 4, near the escalators at the A2 entrance. Dial 911 for life threatening emergencies. For non-emergencies within the center, dial 5-9809 or on your cell dial (407) 685-9809, or alert any security or I/ITSEC staff member with a radio.



BAGS AND BRIEFCASES

Bags and briefcases may be carried in by those wearing **Conference Attendee** or **Exhibitor** badges. **Exhibit Visitors** (those who are only visiting the exhibits) **WILL NOT** be allowed to carry in bags or briefcases. A check room will be available in the main registration area. A small purse or fanny pack is allowed, but is subject to search. Additional security restrictions may be posted on <http://www.iitsec.org> and on signage at the conference. Conference Management reserves the right to adjust security levels as deemed necessary during the conference.



PRESENTATIONS

Recording devices will not be permitted in the presentation rooms, unless authorized by the conference management. Presenters and Exhibitors should review their company's policy documents and those of the government agencies with whom you contract regarding open distribution, limited distribution, restricted distribution, and sharing limitations.



CAMERAS

Exhibitors have the right to limit photographs and videos of their displays. Please respect this right by asking before photographing or videotaping. Participants found taking photos or videos without the consent of the presenters or exhibitors will be dealt with according to security procedures, to possibly include confiscation of materials and removal from the premises.

INQUIRIES (before the conference) **REGISTRATION** (702) 798-8340 • **EXHIBIT/SPONSORSHIP** (703) 247-9473 • **ALL OTHER INQUIRIES** (703) 247-9480