



REGISTRATION • GETTING AROUND

ABOUT REGISTRATION

In addition to access to Tutorials, Papers, Special Events, and Professional Development Workshops, registration fees cover Continuing Education Units (CEUs), lunches (T-W-Th), coffee breaks (T-W PM, W-Th AM), continental breakfasts (W-Th), and the Thursday banquet. A meeting bag with conference materials is included.

I/ITSEC REGISTRATION SERVICES FOR 2021

We strive to minimize the time spent in line so you can move on to the conference events or the exhibit floor. Our goal is to make your I/ITSEC experience a pleasant one even before you enter the Orange County Convention Center (OCCC). Avoid that line and move on to what you came to I/ITSEC to do!

Traditional Registration Stations. Located in S220 of the South Concourse Registration area, traditional walk-up registration will be available for Full Service Registration, on-site payments, changes/edits to name badges, multiple badge pick-ups, or just because you prefer dealing one-to-one with a real person.

Alternate Registration Stations within the Orange County Convention Center. Limited stations at the Main Registration Station will be open Friday and Saturday to handle early registration, especially exhibitors. Conference Attendees are encouraged to wait until Sunday afternoon or use the Self Badging/Self Registration kiosks.

Self-badging printing stations will be available for those who pre-registered and received a confirmation number. To complete your registration at this station, you must be paid in full with no outstanding balance or questions remaining about your registration.

VIPs, Speakers (including Paper Presenters), Media, and International registrants will have special registration stations. More details will be provided to each group, but be sure and watch for signage pointing to these areas.

Registration outside of the Orange County Convention Center. I/ITSEC full-service satellite registration will be located at the Main Lobby of Hyatt Regency, adjacent to hotel check in, from Sunday noon through Tuesday. These station will be staffed to assist you whether you need to start your registration from scratch or just need to pick up your nametags.

ATTENDANCE POLICIES

Given the extraordinary nature of the current COVID-19 pandemic, in order to provide for the health and safety of all conference attendees and staff, and consistent with guidance provided by the CDC, NTSA will require the following Attendance Policy be adhered to when attending I/ITSEC.

All attendees must submit vaccination status via the registration portal. This is an attestation only, you will not need to upload your card.

If an attendee chooses not to respond or is not fully vaccinated, the attendee must comply with the following protocols in order to attend I/ITSEC 2021.

- **Provide proof** of negative COVID-19 test within three (3) days of arrival at I/ITSEC 2021
- **Wear a mask** regardless of level of community transmission
- **Physically distance**
- **Decline to participate** if showing symptoms of COVID-19 after arrival at event

The CDC considers an individual fully vaccinated if they are:

- Two (2) weeks after their second dose in a two-dose series, such as the Pfizer or Moderna vaccines, or
- Two (2) weeks after a single-dose vaccine, such as Johnson & Johnson's Janssen vaccine

If you don't meet these requirements, regardless of your age, you are not fully vaccinated. Registration areas to present negative tests will be communicated via the I/ITSEC website and email communications

To get from your hotel to the South Concourse of the OCCC, you have several choices of transportation.

- Reasonable public transportation is available on the I-Ride trolley bus along International Drive. Check <http://www.iridetrolley.com> or your hotel for schedules.
- Your own or a rented vehicle. See detailed parking information (below).
- Most of the hotels are within walking distance (wear comfortable shoes).

CONVENTION CENTER PARKING

EXHIBITOR PARKING

\$20 per Day – For regular vehicles with re-entry privileges each day. Exhibitor must show badge and receipt for repeat entries.

\$30 per Day – For oversized vehicles with re-entry privileges each day. Exhibitor must show badge and receipt for repeat entries.

ATTENDEE PARKING

\$20 per Entry – For regular vehicles per entry.

\$30 per Entry – For oversized vehicles per entry.

AFTER 5PM

\$10 per Entry – For regular vehicles. Same stipulations as above.

\$15 per Entry – For oversized vehicles. Same stipulations as above.

ACCEPTED PAYMENT METHODS:
Cash, Traveler's Checks, American Express, MasterCard & Visa

COVID-19 FAQs

The health and safety of I/ITSEC attendees, exhibitors, and volunteers is NTSA's number-one mission. We are working closely with all of our partners at the Orange County Convention Center (OCCC), our host hotels, and conference vendors to ensure we present an event that meets all recommended health and safety requirements for our attendees, exhibitors, and team. I/ITSEC will follow the latest guidance and recommendations for large groups and meetings from the U.S. Centers for Disease Control and Prevention. In addition, the OCCC Operational Procedures & Guidelines adhere to those same guidelines and includes the implementation of physical distancing measures, strict sanitization and cleaning protocols, and hand sanitizing stations.

The National Training and Simulation Association has blocked rooms with the Orlando hotels listed below. Make your lodging arrangements either on-line or by phone through onPeak, our official Housing Partner, through 24 November 2021. Beginning 25 November 2021 all changes and cancellations will need to be made directly with the hotel, please refer to the policies on your confirmation for details. On or after 5 November the hotels not onPeak may charge deposits and declined credit cards are subject to cancellation. For your convenience the hotel direct phone numbers can be found in the Changes Policy section of your onPeak confirmation and will be posted on the I/ITSEC website.

**Please note the group rate expires and current room rates may apply after 24 November. onPeak is our official housing partner and the only company authorized to represent I/ITSEC and NTSA. If you are contacted by other companies who present themselves as representing the Conference or Association, please report to Debbie Langelier.*

SECURING YOUR RESERVATION

- Go to select Official Housing Portal.
- Choose your category: corporate, exhibitor, or government attendee.
- View hotels.
- Enter your check-in and check-out dates and the available hotels will populate.
- Choose your preferred hotel and the program will lead you through the booking process.

Should you need to extend your stay and do not see the night available, or need assistance please contact us via <https://www.onpeak.com/help>.

If you prefer to book via telephone, friendly and knowledgeable agents are ready to take your calls Monday through Friday from 0830 - 1630 CT at (855) 992-3353

MORE INFORMATION ABOUT LODGING ARRANGEMENTS

- Government room rates are subject to change, based on the released per diem rate. The Government rate will update in the fall once the new rates are released.
- Government Rate Room Reservations: Require appropriate Government/Military ID, to be presented at the hotel desk upon check-in. **Rates are subject to change upon check-in without the proper credentials.*
- Some hotels may charge an additional Resort Fee to include applicable taxes, please refer to your confirmation and the hotel's website.
- The individual hotels are not authorized to accept reservations directly for this conference. Please email if your preferred hotel is unavailable for assistance.
- Guests must identify themselves as I/ITSEC Conference Attendees to receive incentives offered by the hotel for conference guests.
- The Conference will be held at the Orange County Convention Center, in the South Concourse. The headquarter hotel is the Hyatt Regency Orlando. **I/ITSEC Guests booked through onPeak Receive Optional Reduced Resort Fee: \$10/day at the Hyatt*
- Limited shuttle service will be available throughout the conference.

To help defray conference management costs, an assessment is included in the room rates shown with these hotels. We encourage you to make your lodging arrangements within the designated housing package established.



WALKABLE TO CONVENTION CENTER

- ① **Hilton Orlando**
6001 Destination Parkway
Industry: \$253
- ② **Hyatt Regency Orlando (Conference Headquarters)**
9801 International Drive
Industry: \$264
- ③ **Rosen Centre Hotel**
9840 International Drive
Industry: \$225
- ④ **Rosen Plaza**
9700 International Drive
Industry: \$213

CONVENTION CENTER AREA

- ⑤ **Castle Hotel, Autograph Collection**
8629 International Drive
Industry: \$160
- ⑥ **Embassy Suites International Drive – Convention Center**
8978 International Drive
Industry: \$160
- ⑦ **Hampton Inn - Convention Center**
8900 Universal Boulevard
Industry: \$138

- ⑧ **Homewood Suites by Hilton International Drive**
8745 International Drive
Industry: \$159
- ⑨ **Hyatt Place Orlando/I-Drive/Convention Center**
8741 International Drive
One Rate: \$146
- ⑩ **Residence Inn Orlando Convention Center**
8800 Universal Boulevard
Industry: \$149
- ⑪ **Rosen Inn at Pointe Orlando**
9000 International Drive
One Rate: \$75
- ⑫ **Springhill Suites Orlando Convention Center**
8840 Universal Boulevard
Industry: \$145

SEAWORLD & INTERNATIONAL DRIVE SOUTH

- ⑬ **DoubleTree by Hilton Orlando at SeaWorld**
10100 International Drive
Industry: \$109

2021 per diem rates have not yet been released, rates are subject to change.

ADVERTISING OPPORTUNITIES: OFFICIAL PUBLICATIONS OF I/ITSEC

Now more than ever, with the increased challenges facing the defense and security marketplace, you need to keep your organization's message in front of its target audience. Reach the leading decision-makers at the world's largest simulation, training and modeling event of the year by advertising your products and services in the Official Publications of I/ITSEC.

Advertising in these publications is an excellent way to stand out in the crowd and invite the attendees to visit your exhibit, product demonstration and/or website. Then after the event has ended, these publications are used by many as desk-references, so your advertisement will reach the decision-makers long after the conference is over.



THE NATIONAL TRAINING AND SIMULATION ASSOCIATION'S ANNUAL SIMULATION & TRAINING TRENDS AND TECHNOLOGY REVIEW – I/ITSEC EXHIBITOR DIRECTORY

This publication will be available to all the attendees, exhibitors, and exhibit visitors at I/ITSEC. It will be placed in the attendees' conference bags and available at registration, and other locations at the convention center. As an added bonus, your ad will also appear in the December Issue of National Defense Magazine — exposure beyond the walls of the convention center. National Defense is sent to over 62,159 BPA audited readers, including the members of NTSA. (*Directory section will not appear in National Defense Magazine*).

THE I/ITSEC SHOW DAILY

Advertise in this year's Daily and be noticed by your customers and potential partners who are attending I/ITSEC. The I/ITSEC Show Daily informs the simulation & training community on breaking events & happenings on-site at I/ITSEC. It is printed overnight and distributed daily at the conference center, choice hotels, and uploaded to the I/ITSEC website. The daily has evolved into a vital part of I/ITSEC; a "must read" while attending the conference. Stop in to Media Room, S210E for more information.

USE BOTH TO GIVE YOUR COMPANY UNEQUALLED EXPOSURE

Special packages have been created so your organization can take advantage of both opportunities!

WEB BANNERS

A limited number of banner ad spaces are available on the I/ITSEC website.

Kathleen Kenney (703) 247-2576 • kkenney@NDIA.org

or **Alex Mitchell** (703) 247-2568 • amitchell@NDIA.org • Booth 2580

I/ITSEC PROCEEDINGS

The I/ITSEC Knowledge Repository provides a valuable link to the I/ITSEC training, simulation and education community. Access the online papers repository available at www.iitsec.org post-conference

STAY IN TOUCH

Free Wireless hot spots. E-mail/Internet Kiosks.

Complimentary internet, WiFi, and email access in the lobby (look for signage). Internet Kiosks available in main lobby near registration. If you need access outside of the complimentary stations, all of OCCC is now WiFi enabled for a modest user fee.

I/ITSEC is the premier annual event of its kind, attendance by the mainstream and specialist trade press is heavy, resulting in coverage that reaches your key marketing targets. Our media staff stands ready to assist you in achieving maximum exposure during your time at I/ITSEC. Corporate representatives are invited to bring their marketing materials to the Media Room for distribution as early as possible after the opening of registration. Additional exhibitor presentations will be made available inside the exhibit hall at the Innovation Showcase, Booth 2588.

Prior to the conference,

- contact Dino Pignotti at dpignotti@NTSA.org
- check out more details on the I/ITSEC News page of <http://www.iitsec.org>.

The I/ITSEC Media Room is S210E, phone (407) 685-4013.

FOR LIFE-THREATENING EMERGENCIES: DIAL 911
SECURITY HOTLINE DURING I/ITSEC: (407) 685-6111

SECURITY TRAINING BEFORE THE CONFERENCE

Technology collection directives contain mandates requiring exhibitors and presenters to receive a counterintelligence (CI) briefing from their CI support staff prior to I/ITSEC. Contractors with classified contracts may contact their Defense Security Service Special Agents. To avoid security breaches, I/ITSEC presenters and exhibitors should ensure that the required briefing has been received. A list of CI support agencies follows. Please contact your security officer/manager and ensure that an appropriate briefing for yourself and your colleagues is arranged. Providers of the briefings are:

Army	902 Military Intelligence
Navy, USMC, Coast Guard	Naval Criminal Investigative Service
Air Force	Air Force Office of Special Investigation
Contractors	Defense Counterintelligence and Security Agency (formerly Defense Security Service)

PERSONAL SECURITY

The most important thing to protect, of course, is yourself. Pay attention to your surroundings. Report suspicious behavior or security breaches to a security person or NTSA staff. Familiarize yourself with emergency procedures and exits at your hotel and the Convention Center. Please note that security surveillance cameras are in place throughout the conference and exhibit areas.



EMERGENCY MEDICAL SERVICES

EMT and/or paramedics will be on-site during I/ITSEC (including hall build-up and teardown). During I/ITSEC 2021 they will be located on the same level as Registration, near the escalators between S220 and S230. Dial 911 for life threatening emergencies. For non-emergencies within the center, dial 5-9809 or on your cell dial (407) 685-9809, or alert any security or I/ITSEC staff member with a radio.



BAGS AND BRIEFCASES

Bags and briefcases may be carried in by those wearing **Conference Attendee** or **Exhibitor** badges. **Exhibit Visitors** (those who are only visiting the exhibits) **WILL NOT** be allowed to carry in bags or briefcases. A check room will be available in the main registration area. A small purse or fanny pack is allowed, but is subject to search. Additional security restrictions may be posted on <http://www.iitsec.org> and on signage at the conference. Conference Management reserves the right to adjust security levels as deemed necessary during the conference.



PRESENTATIONS

Recording devices will not be permitted in the presentation rooms, unless authorized by the conference management. Presenters and Exhibitors should review their company's policy documents and those of the government agencies with whom you contract regarding open distribution, limited distribution, restricted distribution, and sharing limitations.



CAMERAS

Exhibitors have the right to limit photographs and videos of their displays. Please respect this right by asking before photographing or videotaping. Participants found taking photos or videos without the consent of the subject presentors or exhibitors will be dealt with according to security procedures, to possibly include confiscation of materials and removal from the premises.



ATTENDANCE POLICIES

COVID-19 FAQs

The health and safety of I/ITSEC attendees, exhibitors, and volunteers is NTSA's number-one mission. We are working closely with all of our partners at the Orange County Convention Center (OCCC), our host hotels, and conference vendors to ensure we present an event that meets all recommended health and safety requirements for our attendees, exhibitors, and team. I/ITSEC will follow the latest guidance and recommendations for large groups and meetings from the U.S. Centers for Disease Control and Prevention. In addition, the OCCC Operational Procedures & Guidelines adhere to those same guidelines and includes the implementation of physical distancing measures, strict sanitization and cleaning protocols, and hand sanitizing stations.

ATTENDANCE POLICIES

Given the extraordinary nature of the current COVID-19 pandemic, in order to provide for the health and safety of all conference attendees and staff, and consistent with guidance provided by the CDC, NTSA will require the following Attendance Policy be adhered to when attending I/ITSEC.

All attendees must submit vaccination status via the registration portal. This is an attestation only, you will not need to upload your card.

If an attendee chooses not to respond or is not fully vaccinated, the attendee must comply with the following protocols in order to attend I/ITSEC 2021.

- **Provide proof** of negative COVID-19 test within three (3) days of arrival at I/ITSEC 2021
- **Wear a mask** regardless of level of community transmission
- **Physically distance**
- **Decline to participate** if showing symptoms of COVID-19 after arrival at event

The CDC considers an individual fully vaccinated if they are:

- Two (2) weeks after their second dose in a two-dose series, such as the Pfizer or Moderna vaccines, or
- Two (2) weeks after a single-dose vaccine, such as Johnson & Johnson's Janssen vaccine

If you don't meet these requirements, regardless of your age, you are not fully vaccinated.

MASK POLICY

Consistent to CDC guidelines, masks should be worn in areas deemed to be substantial or high transmission, regardless of vaccination status. Information is based on current CDC guidelines, if those guidelines should change, we will update attendance information via the I/ITSEC website and through email communication to all registered attendees.

- According to the current CDC guidelines, masks will be required during I/ITSEC 2021.
- Masks must be worn except when actively eating or drinking.
- Masks with vents, holes, or filters are not permitted. If needed, there will be disposable masks available at registration and the NTSA show office.

VISIT THE I/ITSEC WEBSITE FOR COMPLETE AND UP-TO-DATE DETAILS ON HOW WE ARE MANAGING I/ITSEC SAFELY COVID-19 FAQs | I/ITSEC (iitsec.org)

GOLF TOURNAMENT

Earle L. Denton Memorial Golf Tournament

Organized by Central Florida Chapter NDIA • Sunday, 28 November **OR** Monday, 29 November



Rosen Shingle Creek Golf Club

9939 Universal Blvd, Orlando, FL 32819 • 407-996-9933 • www.shinglecreekgolf.com



Limited Availability – Register early!

DEADLINES

Golf On-Line Registration	22 November
Sponsorship	19 November

TOURNAMENT TIME

Sunday	1100 Registration	1230 Shotgun
Monday	0630 Registration	0730 Shotgun

POINT OF CONTACT

Debbie Berry 407-748-3807 • debbie.berry@lmco.com

FORMAT

Captain's Choice / Scramble

PAIRINGS & REQUESTS

Final assignments and pairings will be made by the tournament coordinator. Priority is based upon receipt of payment.

NOTE: To guarantee requested pairings, all golfers (two, three or four) MUST be entered during a single login session. Golfers registering separately MUST clearly specify pairing requests under comments. The tournament coordinator will attempt to honor all requests.

CANCELLATIONS

Must be received via email to debbie.berry@lmco.com by close of business 15 November to receive 50% refund. No refunds thereafter. Substitute golfers are permitted.

ON-LINE REGISTRATION

- Register and/or select sponsorship at <https://www.iitsec.org/attend/registration-fees>
- Register one to four players per login.

FEES

\$100 per player (green fees, range balls, cart, lunch)

Coordinate club rentals directly with the Rosen Shingle Creek Golf Club pro shop.

SPONSORSHIPS

Details available at iitsec.org

Select hole, beverage cart, lunch, putting contest or a sponsorship package.

Fees start as low as \$500.

SPONSORS

Send your logos via email to debbie.berry@lmco.com no later than 19 November. Do not bring your own sign.

**Scholarships and additional qualified initiatives supported through tournament proceeds. For a full list of initiatives (STEM, etc.), contact Central Florida Chapter NDIA.*



2021 ANNUAL I/ITSEC 5K RUN/WALK/ROLL


WEDNESDAY, 1 DECEMBER 2021

Orange County Convention Center

0530 Packet Pickup • 0645 Start Time

WEBSITE:

<http://www.iitsec.org/attendees/planningyourstay>

 www.facebook.com/iitsec5k

All registered runners will receive a custom race tech shirt, finishers race medal, race bib and official timing by Milestone Race Authority, and pre- and post-race refreshments. Tax-deductible registration.



18 August – 8 November **\$30**
(shirt size subject to availability)

9 November – 22 November **\$35**
(shirt size subject to availability)

23 November – Onsite **\$40**
(shirt size subject to availability)

CHARITIES THE 5K WILL SUPPORT

I/ITSEC STEM Initiative



TITLE SPONSOR



Email Sean Osmond for Race Information at iitsec5k@gmail.com or Shannon Burch for Sponsorship information at sburch@ntsa.org

