IITSEC 2016

Audio Visual Support Form

***(These fields are expandable. They will expand to fit your information.)***

**(Submit this form by 9/30/16 if A/V is not sufficient for your presentation.)**

Paper Reference ID#

Paper Title:

Name of Principal Author:

Phone Number:

E-mail:

Each I/ITSEC presentation and practice room (as well as the special event/tutorial rooms) will have the following standard audio/visual support available. **If these specifications do not meet your needs**, please indicate additional support requests in the space provided below. We will attempt to support these requests based upon *your advanced notification and availability*. Presenters will be informed about the status of their requests.This form is due by 9/23/16.

Speaker's Podium Standing with light and note shelf

Microphone Wireless Lavaliere microphone

Computer Audio Capability…. House speaker system

Computer Alienware 15 Laptop

 Intel Core i7-4710HQ @ 2.50GHz

 8 GB RAM

 120 GB OS SSD

 1TB Storage Drive

#  4 - 3.0 USB drives

 Nvidia GeForce GTX 970m

 15” Monitor

Software Windows 8.1

 Microsoft Office 2013

Projection……………...Sony VPLFH30 LCD Projector – or similar

Display 1920 x 1080; 16:9 Aspect Ratio

Internet Connectivity… Not provided

**Note:** ***Presentations submitted in PDF format will not be accepted.***

**Please Check Box:**

[ ]  The equipment and software listed above is **NOT** sufficient for my presentation.

In addition to the above I will need:

*Please indicate if the Presenter(s) has any special requirements regarding physical disabilities.*

**Complete and e-mail this form on or before September 30, 2016 to:**

I/ITSEC Operations/Protocol, Len Kravitz

LKravitz@LRKAssociates.com