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<u>Evaluation</u>
Substance. The controlling idea and the support for it. The total concept the author wants to present. A good idea can survive mechanical flaws, but perfect spelling and grammar can't save poor ideas.
Organization. The pattern the author uses to present his/her idea and support. There is no single best way to present ideas. You should evaluate if the author's organizational pattern best communicates their ideas. Poor organization can obscure good ideas.
Style. How the author presents the material. It has to do with concerns such as formats, vocabulary, and packaging.
Correctness. Grammar, spelling, punctuation, and the other mechanical devices.
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Key Words of Concepts
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